



**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**December - March 2024  
Supplement**

Liz Leffman  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued: 7 November 2023



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

**Members of the Cabinet**

[Oxfordshire's Cabinet | Oxfordshire County Council](#)

## **Forward Plan December 2023 to March 2024**

### **Access to Information Procedure Rules Paragraph 15 General Exception**

Notice is hereby given that the items set out below for consideration by the Cabinet Member for Infrastructure & Development Strategy on 16 November 2023 is not in the Forward Plan.

#### ***Cabinet Member for Infrastructure & Development Strategy 16 November 2023***

**A34 Lodge Hill Interchange scheme - Cabinet Member Decision for approval to award two contracts (NEC4 PSC Option A and NEC4 ECC Option C, including secondary Option X22) to Balfour Beatty Group Limited in respect of the design and build of the scheme**

Decision Maker and Target Date: **Cabinet Member for Infrastructure & Development Strategy, 16 November 2023**

Key Decision: Yes

Exempt Information: No

Consultations: N/A

Report By: Corporate Director Environment and Place

Contact: Dan Hammond, Senior Project Manager [dan.hammond@oxfordshire.gov.uk](mailto:dan.hammond@oxfordshire.gov.uk)

Ref: 2023/325

**A4130 Steventon Lights Integrated Transport Corridor Scheme**

Decision Maker and Target Date: **Cabinet Member for Infrastructure & Development Strategy, 16 November 2023**

Key Decision: Yes

Exempt Information: No

Consultations: N/A

Report By: Corporate Director Environment and Place

Contact: Dan Hammond, Senior Project Manager [dan.hammond@oxfordshire.gov.uk](mailto:dan.hammond@oxfordshire.gov.uk)

Ref: 2023/326

*Anita Bradley*

Director of Law & Governance and Monitoring Officer  
Oxfordshire County Council

7 November 2023

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**Cabinet Member for Infrastructure & Development Strategy**

**16 November 2023**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>A34 Lodge Hill Interchange scheme - Cabinet Member Decision for approval to award two contracts (NEC4 PSC Option A and NEC4 ECC Option C, including secondary Option X22) to Balfour Beatty Group Limited in respect of the design and build of the scheme (Ref: 2023/325)</b></p> <p>Delegate authority to the Corporate Director of Environment &amp; Place in consultation with the Director of Finance and the Head of Legal Services &amp; Deputy Monitoring Officer to approve the County Council awarding two contracts (NEC4 PSC</p>	<p>Delegated Decisions by Cabinet Member for Infrastructure &amp; Development Strategy (16 November 2023)</p>	<p>Yes - Capital Expenditure &gt;£1m</p>	<p>None</p>	<p>Consultation with Finance &amp; Legal Services in respect of the Cabinet Member Decision report</p>		<p>Cabinet Member for Infrastructure and Development Strategy</p>	<p>Dan Hammond, Senior Project Manager</p>	<p>Corporate Director Environment &amp; Place</p>

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<p>Option A and NEC4 ECC Option C, including secondary Option X22) to Balfour Beatty Group Limited in respect of the design and build of the A34 Lodge Hill Interchange scheme</p>								
<p><b>Item to be considered</b></p>	<p><b>Decision Maker</b></p>	<p><b>Key Decision (yes/no)</b></p>	<p><b>Exempt Information</b></p>	<p><b>Consultation</b></p>	<p><b>Reason for Amendment (if any)</b></p>	<p><b>Cabinet Member</b></p>	<p><b>Contact Officer</b></p>	<p><b>Report by</b></p>
<p><b>A4130 Steventon Lights Integrated Transport Corridor Scheme</b> <i>(Ref: 2023/326)</i></p> <p>To seek approval to issue a Task Order for the value of £3.463m (inc VAT) to Milestone Infrastructure Limited in respect of the detailed design and Early Contractor Involvement support services to the A4130 Steventon Lights Integrated Transport Corridor Scheme</p>	<p>Delegated Decisions by Cabinet Member for Infrastructure &amp; Development Strategy <i>(16 November 2023)</i></p>	<p>Yes - Capital Expenditure &gt;£1m</p>	<p>None</p>	<p>Finance and Legal Services have been consulted with and have approved the CMD report</p>		<p>Cabinet Member for Infrastructure and Development Strategy</p>	<p>Dan Hammond, Senior Project Manager</p>	<p>Corporate Director Environment &amp; Place</p>



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**Deferred Items**

**Cabinet**

**23 January 2024**

<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Key Decision (yes/no)</b>	<b>Exempt Information</b>	<b>Consultation</b>	<b>Reason for Amendment (if any)</b>	<b>Cabinet Member</b>	<b>Contact Officer</b>	<b>Report by</b>
<p><b>Cross Regional Project - Children's Services</b> (Ref: 2023/260)</p> <p>Cross Regional Project Contract extension and additional beds</p>	Cabinet (23 January 2024)	Yes - Revenue Expenditure > £500,000	None	Approach consulted on as part of Partnership agreement and requirements of extension.	Decision due date for Cabinet changed from 21/11/2023 to 23/01/2024. Reason: Further work required	Cabinet Member for Children, Education & Young People's Services	Alison Walker, Commissioning Officer Promote and Prevent	Corporate Director for Children's Services

**19 December 2023**

<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Key Decision (yes/no)</b>	<b>Exempt Information</b>	<b>Consultation</b>	<b>Reason for Amendment (if any)</b>	<b>Cabinet Member</b>	<b>Contact Officer</b>	<b>Report by</b>
<p><b>All Age Advocacy Services</b> (Ref: 2023/225)</p> <p>Key Decision on the recommissioning of all age advocacy services.</p>	Cabinet (19 December 2023)	Yes - Revenue Expenditure > £500,000	None	N/A	Decision due date for Cabinet changed from 19/09/2023 to 19/12/2023. Reason: not required as urgently as first advised.  Decision due date for Cabinet	Cabinet Member for Adult Social Care, Deputy Leader of the Council	Melanie de Cruz, Commissioning Manager Live Well	Corporate Director of Adult Social Care, Corporate Director for Children's Services

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					<p>changed from 19/12/2023 to 21/11/2023. Reason: on further consideration this needs to be brought forward to meet the procurement timeline.</p> <p>Decision due date for Cabinet changed from 21/11/2023 to 19/12/2023. Reason: Further work required</p>			
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**Cabinet Member for Adult Social Care**

**23 January 2024**

<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Key Decision (yes/no)</b>	<b>Exempt Information</b>	<b>Consultation</b>	<b>Reason for Amendment (if any)</b>	<b>Cabinet Member</b>	<b>Contact Officer</b>	<b>Report by</b>
<p><b>Recommissioning of Learning Disability Respite Services</b> <i>(Ref: 2023/234)</i></p> <p>Key Decision needed to proceed with the procurement of Learning Disability Respite services.</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care <i>(23 January 2024)</i></p>	<p>Yes - Revenue Expenditure &gt; £500,000</p>	<p>None</p>	<p>Learning Disability community within Oxfordshire</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 17/10/2023 to 27/02/2024. Reason: not required as urgently as first advised.</p>	<p>Cabinet Member for Adult Social Care</p>	<p>Melanie de Cruz, Commissioning Manager Live Well</p>	<p>Corporate Director of Adult Social Care</p>

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					<p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 27/02/2024 to 21/11/2023. Reason: this needs to be brought forward to meet the procurement timeline.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 21/11/2023 to 23/01/2024. Reason: Further work required</p>			
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Deputy Leader of the Council (inc. Climate Change Delivery & Environment)

14 December 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Minerals and Waste Plan Initial Consultation Paper</b> (Ref: 2023/204)</p> <p>Agreement to send out the Issues and Options Paper and associated papers to public consultation.</p>	<p>Delegated Decisions by Deputy Leader of the Council (inc. Climate Change Delivery &amp; Environment) (14 December 2023)</p>	<p>No</p>	<p>None</p>	<p>A formal Regulation 18 Consultation will need to be undertaken in accordance with the Statement of Community Involvement.</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Climate Change Delivery &amp; Environment changed from 12/10/2023 to 16/11/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Deputy Leader of the Council (inc. Climate Change Delivery &amp; Environment) changed from 16/11/2023 to 14/12/2023. Reason: Further work required.</p>	<p>Cabinet Member for Climate Change Delivery &amp; Environment</p>	<p>Kevin Broughton, MWLP Manager Tel: 07979 704458</p>	<p>Corporate Director Environment &amp; Place</p>